Provider Child Care Scholarship Enrollment:

Frequently Asked Questions (FAQ)

1. How long does it take to become enrolled?
   The period depends on how long it takes a provider to do:
   1. Fingerprints and results received by CDHSC,
   2. 11 free Health and Safety trainings; and
   3. Upload CPR training and certificate into NHCIS

2. I am watching a related child. Do I have to fill out all of the forms in the packet?
   Yes all LE providers must complete the enrollment process. Please see the column most relevant to your type of program and required documents on NH Connections.

3. I am a relative do I need to do the fingerprints?
   Yes all LE providers must do fingerprints every 5 years. Please see the column most relevant to your type of program and required documents on NH Connections.

4. I had fingerprints done less than 5 years ago. Do I have to redo them?
   If you have not been working in a child care setting for more than 180 days (6 months) you must redo them.

5. I'm a nurse and had finger prints done in the past 5 years. Do I have to redo them again?
   Yes as child care fingerprints have different requirements.

6. I am a school teacher and have had fingerprints done in the past 5 years. Do I have to do them again?
   Yes as child care fingerprints have different requirements.

7. Will I get back pay for the child I am billing for since I have been caring for the child for a while now?

   No, we do not back date enrollments. Your enrollment begin date will be the date that we receive all of your required documents.

8. Do I have to sign up for direct deposit payments?

   No you do not have to do direct deposit however, we are asking provider to sign up to prevent lost or stolen checks.

9. If I do direct deposit will I get my check the same time as a paper check?

   This will depend on your bank. You will need to contact them to find out when deposits are entered into your account.

10. Who do I contact with additional questions?

    Please contact Marlene Burton at, Marlene.M.Burton@dhhs.nh.gov with additional questions.