

Child Care Aware of New Hampshire
A Program of Community Action Partnership Hillsborough and
Rockingham Counties

Child Care Aware of New Hampshire – Main Office 88 Temple Street, Nashua, NH 03060
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<http://nh-connections.org/> or www.CAPHR.org

TEAM CREDENTIAL CHALLENGE COMMITMENT

Child Care Aware of NH (CCAoNH), a program of Community Action Partnership Hillsborough and Rockingham Counties and the Bureau of Child Development and Head Start Collaboration (BCDHSC) are once again teaming up to bring you the Team Credential Challenge. We challenge you to show your program’s professionalism and have your staff be recognized for their accomplishments by committing to having staff credentialed under the NH Early Childhood Professional Development System as a Team! Teams participating will receive incentives and be entered to win some great raffle items for their program’s participation.

If you are committed to having your staff credentialed and work on this team goal together, complete steps below and share your interest and intent with us.

Program Name: _____ **Program Director:** _____

To participate in the credential challenge, your program will commit to the following:

Step One: Complete the Team Credential Challenge Commitment Form and send it to Child Care Aware of NH, ATTN: Team Credential Challenge, by email at ccrta@caphr.org or by mail. Indicate your commitment to having 20% or 40% of your teaching staff awarded a new or renewed credential through the NH Early Childhood Professional Development System.

Step Two: Ensure all staff have user accounts in the NHCIS Professional Registry and complete the employment and education sections. Child Care Aware of NH can provide training and/or technical assistance to staff on Professional Registry navigation as needed.

Step Three: Receive Technical Assistance (TA) from a Child Care Aware of NH Training and Technical Assistance Specialist to complete your credential application(s). Assistance is available via Zoom, phone or onsite to meet your needs

Step Four: Support teaching staff in completing competency self-assessments and developing individualized Professional Development Plans. Child Care Aware of NH will offer technical assistance to help staff align their plans with the NH Early Childhood Professional Development System.



Step Five: Actively promote your program’s participation in the Team Credential Challenge to families, highlighting the importance of professional development and the dedication of your early childhood workforce.

Step Six: Submit credential applications for all participating staff. Applications can be mailed to DHHS/DES/BCDHSC, Attn: Credentialing Specialist, 129 Pleasant Street, Concord, NH 03301, or submitted online through the Professional Registry by selecting the Credential Tile.

Child Care Aware of NH Will:

- Review and assist in the assessment of your program’s professional development practices.
- Provide training resources and technical assistance on the NHCIS Professional Registry, Teacher Competencies, and the NH Early Childhood Professional Development System.
- Offer ongoing mentorship and support to administration and staff throughout the challenge.
- Follow up to evaluate challenges, successes, and future goals for professional development.

The Bureau of Child Development and Head Start Collaboration Will:

- Assist as needed with the credentialing application process.
- Process credential applications in the order they are received, ensuring a timely response.
- Highlight and recognize programs that successfully complete the Team Credential Challenge during the 2025 Celebration of Early Childhood Professionals.

Incentives:

- Programs with 20% staff participation will receive one raffle ticket for the Team Credential Challenge prizes.
- Programs with 40% staff participation will receive two raffle tickets.



**Is your program currently participating in a Progressive Training and TA Program?
(Please check which Progressive you are currently working on.)**

- Business Management Practices
- Infant & Toddler Team Initiative
- NH Early Learning Standards
- Emergency Preparedness and Response
- Environment Rating Scale(s)
- Staff Qualifications Initiative
- Strengthening Families/Strengthening Care

Name of Training and TA Specialist: _____

- My team will attend the 2025 Celebration of Early Childhood Professionals (*details TBA*) to receive earned credential certificate(s).
- My team unfortunately will not be able to attend the 2025 Celebration of Early Childhood Professionals and would like earned credential(s) mailed to the address provided.

Director's signature _____

Director's printed name _____

Business Name: _____

Business Address _____ **State:** _____ **Zip:** _____

Email: _____

Total Number of Staff in Program: _____

For CCAoNH Use: [20%] _____ **[40%]** _____

To be completed by CCAoNH staff

Date Commitment Form was Received: _____

Training and TA Specialist Assigned: _____



Staff Participating in 2024-2025 Team Credential Challenge

	Staff Member Name	Position Title (Lead, Associate, Assistant, Float, etc.)	Email*
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

***Important:** The email address needed is the email that the staff member uses in their NHCIS Registry User Account. This email address is used to verify the employee’s record is complete for credentialing purposes.



RELEASE TO SHARE INFORMATION FORM

Please have each staff person applying for a credential complete this form

I _____ the undersigned, do hereby give and grant permission to Child Care Aware of New Hampshire (CCAoNH), a program of Community Action Partnership Hillsborough and Rockingham Counties, to share my individual and program information, when applicable with the Bureau of Child Development and Head Start Collaboration (BCDHSC) for purposes of obtaining my New Hampshire Professional Development Credential and to participate in the Credential Challenge.

I understand that my assigned Training and Technical Assistance (TA) Specialist through CCAoNH and the BCDHSC will communicate in efforts for me to submit a complete credential application and/or to meet the requirements of the Credential Challenge.

I understand that all final decisions regarding credentials awarded are determined by the BCDHSC.

Signature: _____

Printed name: _____

Business name: _____

Business address: _____ **State:** _____ **Zip:** _____

Phone: _____

Email: _____

- I will attend the 2025 Celebration of Early Childhood Professionals (*details TBA*) to receive my credential certificate(s).
- I unfortunately am unable to attend the 2025 Celebration of Early Childhood Professionals and would like my credential(s) mailed to the address provided.

Please keep a copy of this release form for your records and mail a copy to Child Care Aware of New Hampshire, Attn: Team Credential Challenge, 88 Temple Street, Nashua, NH 03060, or email to ccrta@caphr.org using subject line, "Team Credential Challenge".

